

**Oshkosh Public Library
Vouchers Payable
February 2023**

Name	Memo	Amount
Revolving Expenses		
6310 - Life Insurance		
City of Oshkosh - Rotating Charges	Life Insurance	533.59
Total 6310 - Life Insurance		533.59
6308 - Dental Insurance		
City of Oshkosh - Rotating Charges	Dental Insurance	633.66
Total 6308 - Dental Insurance		633.66
6306 - Health Insurance		
City of Oshkosh - Rotating Charges	Health Insurance	14,579.75
Total 6306 - Health Insurance		14,579.75
6304 - Wisconsin Retirement Fund		
City of Oshkosh - Rotating Charges	Wisconsin Retirement Fund	5,490.53
Total 6304 - Wisconsin Retirement Fund		5,490.53
6302 - FICA - Employers Share		
City of Oshkosh - Rotating Charges	FICA - Employers Share	6,452.90
Total 6302 - FICA - Employers Share		6,452.90
6104 - Overtime		
City of Oshkosh - Rotating Charges	Overtime	1,261.00
Total 6104 - Overtime		1,261.00
6102 - Regular Pay		
City of Oshkosh - Rotating Charges	Regular Pay	85,688.82
Total 6102 - Regular Pay		85,688.82
Total Revolving Expenses		114,640.25
Contracted Services		
6412 - Contractual Agreement Payments		
Winnefox Library System	Contractual Services - Clerical, Electronic, & Delivery Service	13,145.00
Total 6412 - Contractual Agreement Payments		13,145.00
6415 - Subscription/Licensing Contract		
NMT Partners LLC	ResCarts-Web Hosting - 3 Months	150.00
Total 6415 - Subscription/Licensing Contract		150.00
6416 - Prevent Maintenance Contracts		
Jack's Maintenance Service	Janitorial Service 2/1/23 - 2/28/23	4,546.00
K and C Pest Control	Treating Discharge, Main Desk, DVD and Reading room Floor	50.00
Total 6416 - Prevent Maintenance Contracts		4,596.00
6417 - 3rd Party Contracted Services		
Energy Control & Design, Inc.	Standard Labor Hours & DDC Labor Hours	820.30
Gartman Mechanical Services	Services from 11/14/22 - 12/23/22 to Packaged Rooftop units	2,312.00
Packer City Soft Water	Labor	190.00
Gartman Mechanical Services	Plumbing Services Labor	276.00
Block Iron & Supply Company	Sanitary Napkin Disposal	160.00
GFL Environmental	Trash & Recycle Standard Service 2/1/23 - 2/28/23	743.40
Unique Management Services, Inc	Placements 1/4/23, 1/11/23, 1/18/23, 1/25/23	659.20
Total 6417 - 3rd Party Contracted Services		5,160.90
6411 - Advertising/Postage/Print		
DPI	Newsletter of Events March, April, May	340.00
Total 6411 - Advertising/Postage/Print		340.00
Total Contracted Services		23,391.90
Employee Development & Allowanc		
6422 - Professional License/Membership		
Rotary Club of Oshkosh	Quarterly Dues & Meals	484.00
Total 6422 - Professional License/Membership		484.00
6423 - Employee Allowance/Reimbursemen		
Bongers, Joe	Kiwanis Club Meals	34.75
Toland, Sandy	Mileage Reimbursement	66.94
Total 6423 - Employee Allowance/Reimbursemen		101.69
Total Employee Development & Allowanc		585.69

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Name	Memo	Amount
Fixed Costs		
6454 - Telephone/Internet		
MasterCard - RP	Public Phone	25.00
Total 6454 - Telephone/Internet		25.00
6455 - Utilities Expense		
Consellation	Gas Charges Dec 2022 - Jan 2023	7,312.35
City of Oshkosh - Rotating Charges	Utility Expense	1,193.62
Total 6455 - Utilities Expense		8,505.97
Total Fixed Costs		8,530.97
Inventory Supplies		
6520 - Office Supplies		
MasterCard - RP	Amazon - Swiffer 360 Duster Refills	19.68
MasterCard - RP	Amazon - Self Inking Office Stamp	13.99
MasterCard - RP	Amazon - Hard Shell Carrying case for My Passport (2)	8.88
MasterCard - RP	Mobile Beacon - 1 Franklin T10	66.00
Staples	8.5x11 Copy Paper	444.90
Staples	Isopropyl Alcohol 70% 16oz	39.99
Total 6520 - Office Supplies		593.44
6524 - Specialty Supplies		
MasterCard - KG	Amazon - Books	78.78
MasterCard - KG	Books and DVDs	274.30
MasterCard - KG	Amazon - Books	234.67
MasterCard - KG	Amazon - Books	25.99
MasterCard - KG	Amazon - Books	54.94
MasterCard - KG	Amazon - Books & Games	695.76
Abdo-Spotlight-Magic Wagon	Books - Wandering Albatross	22.95
Baker & Taylor	Books - Dear Zoe, Next Exit, Sesame Street: Elmo & Tang	45.69
Baker & Taylor	DVD: Angry Neighbors, Man who Fell to Earth	39.55
Baker & Taylor	CD - Gloria	10.48
Baker & Taylor	Books Qty: 73	993.37
Baker & Taylor	Books Qty: 61	799.71
Baker & Taylor	Books Qty: 5	74.31
Baker & Taylor	Books Qty: 83	1,058.62
Baker & Taylor	Books Qty: 21	308.81
Baker & Taylor	Books Qty: 4	48.04
Baker & Taylor	Books Qty: 49	718.37
Baker & Taylor	Books Qty: 65	902.00
Baker & Taylor	Books Qty: 17	264.58
Baker & Taylor	Books Qty: 21	254.96
Black Stone Publishing	CDs Qty: 10	873.79
Black Stone Publishing	CD Replacement Qty: 2	15.90
Cengage Learning	Books Qty: 4	107.96
Cengage Learning	Books Qty: 2	55.48
Cengage Learning	Books Qty: 2	41.23
Cengage Learning	Books Qty: 2	38.92
Cengage Learning	Books Qty: 2	38.92
Cengage Learning	Books Qty: 4	83.96
Child's World	Books - unicorns	21.95
Ingram	Books Qty: 7	27.40
Ingram	Books - Paw Patrol	10.41
Ingram	Books - Thomas & Bruno	8.28
Ingram	Books - Uni Joins the Team	13.43

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Name	Memo	Amount
Ingram	Books Qty: 6 - National Geographic	81.87
Ingram	Books Qty: 2	25.19
Ingram	Books Qty: 2	25.50
Ingram	Books - Heidi Heckelbeck sunshine Mag	10.08
Ingram	Books - Secret Explorers & The Desert	10.64
Ingram	Books - Rainy Day (Peppa Pig)	4.41
Ingram	Books - Fodor Essential Spain	23.77
Ingram	Books - Fodor Essential Spain	23.77
Ingram	Book - Unofficial Guide to Las Vegas	22.79
Ingram	Books Qty: 2	22.59
Ingram	Books - 1st Woman Cherokee Chief	14.80
Ingram	Books - Avengers by Jason Aaron	13.27
Ingram	Books Qty: 2	16.64
Ingram	Books - Who is Lebron James	4.84
Milwaukee Journal Sentenal	Daily Qty:616; Sunday Qty: 104	1,800.00
Hoopla	Digital Audiobook/BingePass/Comics/Ebook/Movie/Music/TV	3,899.10
Midwest Tape	DVDs Qty: 3	108.72
Rosen Publishing	Books Qty: 29	541.45
Thomson Reuters	Subscription Product Charges	439.47
Baker & Taylor	Books Qty: 2	30.05
Baker & Taylor	Books	35.21
Cengage Learning	Books - Sleep No More	30.39
Center Point Large Print	Books Qty: 10	239.10
Baker & Taylor	Books Qty: 8	137.25
Total 6524 · Specialty Supplies		15,804.41
6529 · Non-Inventory Supplies		
Jack's Maintenance Service	40X46 1.25mil Roll Clear Liner	47.23
MasterCard - RP	Flashlight	39.47
Energy Control & Design, Inc.	MOD, SR 24V, 62LBIN/S/F	339.90
Packer City Soft Water	RO Plus, 10" Carbon Block, 10" 5 Micron Hydro-Cure	81.50
Gartman Mechanical Services	Sloan A38 Closet Kits (3), A71 Inside Covers (2), V551 Vacuu	146.35
Gartman Mechanical Services	T-Bar Diffusers (3), Upper Temperature Probe, Lower Probe	645.69
Kitz & Pfeil	Nuts & Bolts	5.58
LaForce	Precision Spring, Deadlock Release for 2100 Series Exit	37.80
Menards	Cordless Mark I & Faux Wood Blind Delivery	147.96
MasterCard - MB	Straws & Balloons for Outreach Activity	24.26
MasterCard - RP	Oriental Trading - Napkins; Plastic Beads	17.74
MasterCard - RP	Amazon - Cellophane Bags	19.99
MasterCard - RP	Amazon - Stem Wire(2); Needle Nose pliers(2); Colorful Rein	52.99
MasterCard - RP	Amazon -Napkins; Plastic Beads	17.74
MasterCard - RP	Amazon - Cellophane Bags	20.00
MasterCard - RP	Amazon - Stem Wire(2); Needle Nose pliers(2); Colorful Rein	53.00
MasterCard - MB	Pizza for Tweens Book Club	81.65
MasterCard - MB	Pizza for Teens Book Club	81.65
MasterCard - RP	Reward Stickers	17.98
Total 6529 · Non-Inventory Supplies		1,878.48
Total Inventory Supplies		18,276.33
Rental Expense		
6443 · Lease Expense		
Great America Financial Services	Standard Payment	158.84
Great America Financial Services	Standard Payment	188.27
Total 6443 · Lease Expense		347.11
Total Rental Expense		347.11

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Name	Memo	Amount
OPL Facility Improvement Fund		
80630 - Facility Improvement Fund		
Engberg Anderson, Inc.	Renovation Masterplan - 20 Study	930.63
Demco	Lesro Siena Loveseat Armless	950.13
Total 80630 - Facility Improvement Fund		<u>1,880.76</u>
Total OPL Facility Improvement Fund		<u>1,880.76</u>
OPL Programming Support Fund		
80631 - Programming Support		
Baker & Taylor	Books Qty: 8	53.59
MasterCard - KG	Amazon - Book Club Books - Teen	505.10
Ingram	Books Qty: 160	1,009.36
Baker & Taylor	Books Qty: 36	332.40
MasterCard - KG	Amazon - Book Club Books - Young Adults	505.10
Total 80631 - Programming Support		<u>2,405.55</u>
Total OPL Programming Support Fund		<u>2,405.55</u>
OPL Collection Improvements		
80615 - Memorial Fund		
MasterCard - KG	Amazon - Books	34.95
MasterCard - KG	Amazon - Books	33.99
Baker & Taylor	Books Qty: 2	42.05
Baker & Taylor	Books	185.75
Cengage Learning	Books Qty: 3	79.97
Total 80615 - Memorial Fund		<u>376.71</u>
80618 - Schuster		
Cengage Learning	Books Qty: 5	135.70
Center Point Large Print	Books Qty: 8	188.16
Total 80618 - Schuster		<u>323.86</u>
80609 - Hilton		
Baker & Taylor	Books	16.80
Total 80609 - Hilton		<u>16.80</u>
80634 - Mary Malnar Fund		
Robbins, Dean	Performance on February 25th, 2023	730.00
Total 80634 - Mary Malnar Fund		<u>730.00</u>
Total OPL Collection Improvements		<u>1,447.37</u>
Total:		<u><u>171,505.93</u></u>